

Guiding document for WRVSU Board Reorganization

| Roles/Committees | Brief Description |
|---|---|
| Chair | <ul style="list-style-type: none"> ● Facilitates board meetings ● Promotes unity and teamwork ● Strives to reach board consensus ● Organizes and conducts productive meetings ● Works in coordination with Superintendent to build board agenda ● Promotes ethical and lawful operation of the district ● Point person for school board/press inquiries ● Point person often for community engagement/questions |
| Vice Chair | <ul style="list-style-type: none"> ● Facilitates meetings when chair isn't available |
| Clerk of the Board | <ul style="list-style-type: none"> ● Ensures meeting minutes are kept ● Ensures that draft meeting minutes are available to the public within five days ● Ensures minutes and agendas are posted appropriately to designated posting places |
| WRVSU Board Members (Three from each district except one from GHUD) 1 meeting per month | <ul style="list-style-type: none"> ● Voting members of the WRVSU board ● Act on hiring, budget, strategic plan, and S.U. policy. ● Act to provide direction, guidance, and mission/vision to the WRVSU and member districts ● Are the supervising body of the Superintendent of Schools |

Jamie Kinnarney, Superintendent
 Tara Weatherell, Business Manager
 Donald McMahon, Director of Special Services
 Raymond Ballou, Director of Technology



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| <p>WRVSU Executive Board Member (1 per board and has traditionally been the acting board chair for each district board)</p> | <ul style="list-style-type: none"> Through WRVSU by laws are provided the same authority as the full board except for the hiring/firing of the Superintendent of Schools, adoption of S.U. budget, audit, or policy. |
| <p>Recording Secretary</p> | <ul style="list-style-type: none"> Is delegated the responsibility to keep regular meeting minutes of the board. |
| <p>Appointment of signer of AP and Payroll</p> | <ul style="list-style-type: none"> Is appointed to approve accounts payable and payroll processed through the business office. |
| <p>Appointment of Negotiations Committee (Meets approximately two times per month during negotiations for 60 to 120 min. work sessions)</p> | <ul style="list-style-type: none"> Works in conjunction with the Superintendent, Business Manager, and legal counsel to negotiate with the WRVEA on the professional and support staff master agreements. |
| <p>Appointment of WRVSU Policy Committee</p> | <ul style="list-style-type: none"> Works in conjunction with the Superintendent and Chief Academic Officer to monitor VSBA policy recommendations. Draft policy for WRVSU and District boards to review and provide feedback. Acts on feedback provided to finalize policy for possible adoption by WRVSU and member district boards. |
| <p>Appointment of Truancy Officer</p> | <ul style="list-style-type: none"> Acts in conjunction with district administration to address chronic absenteeism. |
| <p>Designation of Posting Places</p> | <ul style="list-style-type: none"> The legal posting locations for meeting notices and warnings. |
| <p>Set Date, Time, Location for Regular Meetings</p> | <ul style="list-style-type: none"> When the board will hold their regularly scheduled meetings. |