

SHARON BOARD OF SCHOOL DIRECTORS  
REGULAR MEETING  
TUESDAY, MAY 11, 2021 - 6:00 PM  
@  
VIA GOOGLE MEET  
**DRAFT MINUTES**

*This meeting was publicly warned in conformance with H.681 authorizing temporary amendments to Vermont's open meeting law to protect the health and safety of the public, board members, and town employees during the state of emergency declared due to COVID-19. Links were provided for public participation by videoconference software or by conventional phone.*

**Present virtually:**

**School Board:** Don Shaw, Chantelle Brackett, Will Davis (*non-voting member in all votes at this meeting, Davis hadn't been sworn into office yet*)

**Staff & Other:** Jamie Kinnarney (Superintendent WRVSU), Keenan Haley (Principal, Sharon Elementary), Tara Weatherell (Business Manager WRVSU), Raymond Ballou (Technology Manager WRVSU), Margaret Raymond (Sharon School Treasurer), Nic Antal (Sharon Recording Secretary)

1. Call to Order  
Jamie Kinnarney called the meeting to order at 6:01 pm.
2. Adjustments to the Agenda  
"6.1 Elect a chairperson" will become 2.1  
  
2.1 Elect a chairperson.  
***Brackett made a motion to elect Shaw as chairperson. Shaw seconded. Motion carried.***
3. Assign times/time keeper  
Shaw will keep time.
4. Consent Agenda
  - 4.1. Approve the Minutes of Monday, April 12, 2021 (Regular)
  - 4.2. Approve the Minutes of Thursday, April 29, 2021 (Special)
  - 4.3. Approve the Minutes of Thursday, April 29, 2021 (Special Informational)  
***Brackett made a motion to approve the minutes of Monday, April 12, 2021(Regular); Thursday, April 29, 2021(Special); Thursday, April 29, 2021 (Special Information) as written and submitted. Shaw seconded. Motion carried.***

5. Board Communications

None

6. Re-Organization

6.1 Elect a Vice Chairperson

***Shaw made a motion to elect Brackett as Vice Chairperson. Brackett seconded. Motion carried.***

6.2 Elect a Clerk

***Brackett made a motion to elect Davis as Clerk. Shaw seconded. The position of clerk was reviewed and explained. Motion carried.***

6.3 Appoint 3 Members to the WRVSU Full Board

***Shaw explained that because the Sharon board has 3 members, all are automatically appointed to the WRVSU Full Board. He encouraged all board members to attend.***

6.4 Appoint 1 Member to the WRVSU Executive Board

***Brackett appointed Shaw as a Member to the WRVSU Executive Board.***

6.5 Appoint 1 Alternate to the WRVSU Executive Board

***Shaw appointed Brackett as Alternate to the WRVSU Executive Board.***

6.6 Appoint a Recording Secretary

***Brackett appointed Nic Antal in the role of Recording Secretary until the end of June. She has shared that she is not interested in continuing the role of recording secretary, after doing it for 5 years.***

6.7 Appoint 1 Member for signing A/P and Payroll

***Shaw appointed Brackett as Member for signing A/P and Payroll***

6.8 Appoint 1 Alternate for signing A/P and Payroll

***Brackett appointed Davis as Alternate for signing A/P and Payroll***

6.9 Appoint 2 Members to the Negotiation Board

***Shaw was appointed by Brackett as a Member to the Negotiation Board. Davis was appointed as Alternate Member to the Negotiation Board.***

6.10 Appoint 1 Member to the Policy Committee

***Brackett was appointed as Member to the Policy Committee.***

6.11 Appoint Truant Officer

Haley shared that he has received several emails last year about having the Sheriff's department being appointed Truant Officer. Kinnarney explained that it is usually

principals who have that role, as they are the ones dealing with DCF and other state agencies to communicate with truant families. ***Keenan Haley was appointed as Truant Officer.***

6.12 Designate Newspaper and Radio Station for Official Notices

***Valley News and The Herald are the designated newspapers for Official Notices. Vermont Broadcast Association is the designated Radio Station for Official Notices.***

6.13 Set Date, Time and Location of Regular School Board Meetings

***The date is set on 2nd Tuesdays of the month at 6 pm at Sharon Elementary School (GoogleMeet during the pandemic)***

6.14 Designate Posting places

***The Designate Posting Places for warnings and minutes are the School, the School website, the Town offices, Trading Post, and Midway Station.***

7. Public Comments

None

8. Reports to the Board

8.1. Superintendent

Kinnarney congratulated the Board on passing the budget.

Kinnarney read from a report he had shared with the Board prior to the meeting (see documents). Some highlights:

- The SU has a timeline in place to hire a new Director of Special Services. There is a committee in place that Tracy Thompson, principal at Newton School, is facilitating and leading. The committee is starting to interview candidates next week.
- There has been a focus on summer learning throughout the SU.
- The Herald had a story about the conversation the Executive Board had with people from Ripton. Kinnarney said that no decision has been made at this point, it was just a conversation. The State Board is not appointing Ripton a board until September.
- There are two budget votes (GHUD today, FBUD later this month).
- The SU and all the districts are in the thick of hiring.
- Next month, the SU and principal will share data reports, SBAC, smart assessment results.
- ESSER II Fund will be submitted tomorrow for recovery funds.

8.2. Principal

Haley shared from his report (see documents). Some highlights:

- Next Round of reading assessment (local) is taking place. It has been a long couple of weeks of assessments.

- On May 7th teachers, met with Donna Isaacs to look at student writing samples. This is our first step to using protocols to look at student work and eventually student data. It was a great experience, Isaacs structured it in a non-judgemental way. All the teachers were together in the gym, Haley said it felt like Professional Development time, which teachers have been lacking this year.
- June 4 and June 11th teachers will have transition meetings for next year's students.
- SES will start using a new assessment program to maybe replace Star 360 (Track My Progress).
- Social Emotional : John Kidde: restorative practice.
- Senator Patrick Leahy visited Sharon on Thursday May 6th to introduce his renewal of the Farm to School Bill. Students participated in various activities highlighting our work around farm and food education. Haley shared it was a memorable experience, and he received the same feedback from Leahy's staff.
- Haley will ask his staff to reflect on this year.
- Letters of intent from staff are due back tomorrow.

### 8.3. Business Manager

Weatherell shared from her report (see documents). Some highlights from her report:

- The USDA extended that all children will eat for free throughout next school year, and will switch to the Seamless Summer Options for that program.
  - On the revenue/expenditure report:  
Expenditure:
    - Reduced COVID Cost from \$34,623 to \$1,268. This is a result of moving the already reimbursement expenses to the special revenue funds per the AOE's guidance.
    - Added Supplies in the amount of \$10,369 to items overspent
    - Reduced savings for Professional Services (Testing) from \$15,500 to \$7,160
    - Reduced savings for Other Technical Services from \$13,920 to \$11,776
    - Reduced savings for Books from \$3,400 to \$3,189
    - Reduced savings for Dues & Fees from \$12,085 to \$11,890
    - Reduced savings for Employee Training & Development from \$13,520 to \$12,201
    - Added savings for Repairs and Maintenance of \$16,102
- These changes result in an increase in the expenditure surplus from \$7,246 to \$42,210 and decreased the revenue surplus from \$35,742 to \$2,387 resulting in an overall projected surplus of \$44,597; March's projected surplus was \$42,988.

No questions from the Board. Shaw received a comment on Weatherell presentation at the Special Informational Meeting: the person wanted to thank

Weatherell for her clarity and explaining all the aspects of the budget in a clear manner. Shaw thanked Weatherell.

#### 8.4. WRVSU Policy Committee

Kinnarney said the third draft of the anti-racist policy has been sent to Dina Atwood. He expects that draft to be back by the end of the week for review by the Policy Committee at the end of this month.

#### 8.5. WRVSU Energy Committee

This is a newly created committee, Shaw shared. Finding our way. More coming from that. All of the districts have joined an effort for a Request for Qualification (RFQ) to secure an energy audit.

Kinnarney and Weatherell are meeting with Cassandra Ryan, Fiscal and Regulatory Compliance Coordinator at the AOE to meet about ESSER funds, and how to best utilize the funds to offset any potential capital improvement expenses in all districts.

### 9. Discussion Items

#### 9.1 Results of the 21-22 Budget Vote on Saturday, May 8th

Brackett thanked the administration for the very well orchestrated presentation.

#### 9.2 VSBA Code of Ethics

*(SU shared a document with the board prior to the meeting; see documents)*

Kinnarney encouraged the Board to review the VSBA Code of Ethics, with the hope the Board would act on it at next month's meeting.

### 10. Action/Possible Action

#### 10.1 VSBA Code of Ethics

None

### 11. Resignation/New Hires

Carmen Colon (Assistant Food Service) and Candace VandeGriek (Art Teacher) are retiring. Chris Crawford (PE Teacher) and Emma Bailey (WRVSU Speech) are resigning.

### 12. Confirm Next Meeting Dates

Meeting confirmed for June 8th, at 6 pm virtually.

Kinnarney hoped that in-person meetings in local districts could start again in August. Districts are having conversations about how to return to in-person meetings, while still offering some hybrid models, and what technology they need to do so.

### 13. Adjourn

***Brackett made a motion to adjourn the meeting at 6:58 pm. Shaw seconded. Motion carried.***