

SHARON BOARD OF SCHOOL DIRECTORS  
REGULAR MEETING  
TUESDAY, NOVEMBER 10, 2020 - 6:00 PM  
(NOTE TIME CHANGE)  
@  
VIA GOOGLE MEET  
**APPROVED MINUTES**

*This meeting was held in compliance with the Vermont Open Meeting Law with Electronic Participation*

**In attendance:**

**School Board:** Sam Potter, Chantelle Brackett

**Others:** Raymond Ballou (Director of Technology, WRVSU), Jamie Kinnarney (Superintendent, WRVSU), Keenan Haley (Principal, SES), Lyall Smith (Consultant on the paving project), Tara Weatherell (Business Manager, WRVSU), Nicole Antal (Recording Secretary, Sharon School Board)

1. Call to Order  
Potter called the meeting to order at 6:04 pm.
2. Adjustments to the Agenda  
None
3. Assign times/time keeper  
Brackett will keep time
4. Consent Agenda
  - 4.1. Approve the Minutes of Tuesday, October 13, 2020 (Regular)  
***Potter made a motion to approve the minutes of Tuesday, October 12, 2020 as written and submitted. Brackett seconded. Motion carried.***
5. Board Communications  
None
6. Public Comments  
None
7. Reports to the Board
  - 7.1. Superintendent  
Calendar: the SU has worked diligently to be proactive about COVID precautions.  
Kinnarney has received feedback from a few parents that they had wished the SU would have kept the calendar unedited. Kinnarney changed the calendar to include a week of Virtual School for the first week in January. His reasoning, he explained to the board,

was that the SU was starting to hear from families and staff that they wished to travel to see family over the Holidays. If folks were going to travel, he was hoping the change in the calendar would limit travel to the December break, so all can safely return to school after quarantining per state guidance.

Brackett reported that she has only heard from one parent about this issue. Kinnarney said that he received more thank yous than complains about the calendar.

As of now, the SU reported that no one SU-wide had tested positive for COVID.

Travel Restrictions: today, the state issued new restrictions that will affect the schools. There will be voluntary testing for COVID for staff.

*(Kinnarney shared a report with the staff prior to the meeting, see attached documents)*

## 7.2. Business Manager

*(Weatherell shared a report with the staff prior to the meeting, see attached documents)*

Update to provide in addition to her report: late Thursday, we found out from the Agency of Education, that the legislature has put an extra \$4 million into the efficiency Vermont Grant. Lyall Smith is working with the administrators and building managers to see if there are any additional needs to cover, and to reapply for the second round of funding.

## 7.3. Principal

*(Haley shared a report with the staff prior to the meeting, see attached documents)*

MTSS: The school has been focusing on MTSS training. The school is evaluating where we are and what needs to be done to become proficient in utilizing the software.

COVID: Haley reported that the staff is fatigued. There are 2 floating full-time subs available at school. Thanksgiving break will be welcomed by all.

Election day: election went great. The parking and the snowstorm has Haley worried, but it all went well.

## 7.4. Policy Committee - Policies that will be warned for adoption at the 12/8/2020 meeting

7.4.1 A24 Boards/Superintendent Relationship

7.4.2 B22 Complaints about Personnel Instructional Materials

7.4.3 B34 Records Retention

7.4.4 D1 Proficiency Based Graduation Requirements

7.4.5 F28 Disposition of Assets

7.4.6 F29 Investment

7.4.7 F30 Budgeting

No discussion about these policy, but Kinnarney wanted to make sure that these will be reviewed by the Board prior to the next meeting, as they will be adequate warned.

## 8. Discussion Items

### 8.1 21-22 Budget

*(A budget was shared with the board prior to the meeting. See attached document)*

Teacher side of the budget: Haley explained they are not getting rid of any teachers (see decrease in budget), but we lost a prek teachers and the school hasn't replaced that position. Potter asked if going forward, this will be sustainable. Haley said that the two full-time employees have shifted how the program is run and will be sustainable as is in the long run.

### 8.2 Parking Lot Project

Haley met with Lyall Smith last week to review the parking lot project.

Haley's first concern that was discussed was plowing for the upcoming season.

The second was the repaving of the parking lot. The engineer, Jon Harrington, from Horizon who was in charge of the project in the past is not there anymore.

The initial proposal included to reclaim all the asphalt. The new proposal they are putting forth is to tear out what is there, and to not use the reclaim but use gravel. It seems more cost-effective.

Smith reviewed the bid documents.

Smith has some concerns about excavating that deeply mainly for the electrical lines that might be buried under the parking lot. The next step will be to walk the parking lot project with the engineer and Haley.

Brackett inquired about additional cost for Horizon Engineering. Smith asked, and he believes it will be 2 days of their time.

Haley will reach out to Mike Clark, a parent who is also an engineer and has provided some notes on the project, and see if their hourly rate is lower than Horizon. To compare costs.

Haley also informed the board that Smith did a tour of the building. Especially around the kitchen. This will be addressed at the budget meeting.

### 8.3 Superintendent Evaluation Tool/Committee

A representative from each district is to meet as a committee to define a tool, and then engage to make sure that the evaluation process goes forward to evaluate the Superintendent on a regular basis. Brackett will contact Kathy Galuzzo to discuss the timeframe and time commitment they are looking for in a representative. Brackett showed interest in being the representative for Sharon.

## 9. Action Items

### 9.1 Superintendent Evaluation Tool/Committee

Not at this time.

## 10. New Hires

### 10.1 Christopher Crawford - PE

Haley hired a new PE Teacher. Crawford was an afterschool teacher in NH. He has a lot

of energy, PE is diversified and not just team sports oriented. Social-Emotional background: he has the tools to best connect with students. This is a part-time position. Kinnarney shared his enthusiasm for all the new position at Sharon, and across the SU.

11. Executive Session - Negotiations

***Potter made a motion to enter executive session to discuss Negotiations at 6:41 pm. Brackett seconded. Motion carried.***

12. Return to Public Session

***Potter made a motion to exit executive session at 6:47 pm with no actions taken. Brackett seconded. Motion carried***

13. Confirm Next Meeting Dates

13.1. Tuesday, December 8, 2020 - 6:00 PM @ VIA GOOGLE MEET (Regular)  
Confirmed

14. Adjourn

***Potter made a motion to adjourn at 6:48 pm. Brackett seconded. Motion carried.***