

SHARON BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
TUESDAY, FEBRUARY 11, 2019 - 5:30 PM
@
SHARON ELEMENTARY SCHOOL
Draft Minutes

Present:

School Board: Chantelle Brackett, Sam Potter, Don Shaw

Other: Keenan Haley (Principal), Bruce Labs (Superintendent), Margaret Raymond (Treasurer), Nicole Antal (Recording Secretary), Tara Weatherell (arrived at 6:00pm)

1. Call to Order
Don Shaw called the meeting to order at 5:44 pm.
2. Adjustments to the Agenda
None
3. Assign times/time keeper
Don Shaw will keep track of time.
4. Consent Agenda
 - 4.1. Approve the Minutes of Tuesday, January 14, 2020 (Regular)
 - 4.2. Approve the Minutes of Monday, January 6, 2020 (Special)
 - 4.3. Approve the Minutes of Monday, January 20, 2020 (Special)
 - 4.4. Approve the Minutes of Wednesday, January 29, 2020 (Special)
 - 4.5. ~~Approve the Minutes of Wednesday, February 5, 2020 (Special)~~

Brackett made a motion to approve the minutes of January 14, January 6, January 20, January 29 as written and submitted. Sam Potter seconded. Motion carried.

Brackett pointed out that there was no meeting held on February 5.

5. Board Communications
None
6. Public Comments
None
7. Action Items
None
8. Reports to the Board
 - 8.1. Business Manager's Report
Weatherell received the latest report from the auditors. At the last meeting, she had said the auditors confirmed a Food Service surplus of \$66,000. They had looked at the total Enterprise Fund column, which included the aftercare program. In this latest report, they announced a deficit in Food Service of \$16,000 (\$80,000+ surplus for the aftercare part). The budget doesn't have to be changed because the school board doesn't have a final budget for this cycle. What can be done is that the difference can be adjusted this current fiscal year, or if the deficit continues, it needs to be addressed in the FY22 budgeting cycle.

Weatherell shared with the board documents (Revenue and Expenditure as of December 31, 2019). She is still waiting for some revenue to come in, which explains the discrepancies in the revenue.

8.2. Principal's Report

- 1) Haley reported to the board that a staff member lost her husband this week, and has kids at the school. Haley said that he is assessing what the needs are in terms of counselors, and how to proceed. Labs said that counselors from other schools are usually available for a crisis like these.
- 2) There is a new para in the school, she started on the 10th (Feb.)
- 3) Haley shared that there is a draft calendar, and it looks very similar to this year's calendar in terms of inservice days. There is at least one of the weeklong vacation that aligns with the Hartford vacation. This year, the two weeklong vacations didn't and parents were not happy.
- 4) Food Service: Haley wanted to acknowledge Linann's work in introducing new food items on the menu, by having the kids do a taste test. If the food is liked by the students, the food is approved to be on the menu.
- 5) Yoga teacher: She has proven to be a good resource for giving strategies for the kids to deal with their emotions in the classroom. Haley sees it as a benefit for the classrooms. She will continue offering yoga next year.
- 6) There is a hockey tournament taking place at the school on Sunday.
- 7) The insulation project will take place during the school vacation (end of Feb.)

9. Discussion Items

9.1 Assign talking points for Town Meeting

Haley, Potter, and Brackett all asked Shaw what to expect at the meeting as it will be their first one for all of them. Shaw said that people are eager to hear explanation about the budget decisions. Haley will present the slide presentation, the board will answer questions.

9.2 Review Slide Presentation

Haley and Antal have been working on the slide presentation. They will finish and share it with the board before the meeting, but it will look similar to what Williams (previous principal) presented last year and the years before.

9.3 Paving Project Decision

Harrington from Horizons Engineering came at the last regular meeting and presented options to the board about the paving project. Haley is wondering how to proceed, as now is the best time to get contractors to bid on projects.

Two things had to be cleared to make a decision from last meeting's minutes: more information about a bond, and clarifying what the options were for the board to decide on.

Weatherell and Raymond said that the amount proposed for the project would not warrant a bond option. This project, estimated in the \$100,000, is too low for a bond consideration. Weatherell recommended a line of credit.

The options weren't clear to the board, Haley will find the information and email it to the board. A special meeting will be needed to vote on how to move ahead on this project, asap.

9.4 Lead Testing Update

Multiple tests came back positive with 4ppb on the initial draw. The test was redone once the water had been running for a while, and they all came back below 4ppb. The fixtures seem to be the culprit for the lead results. A plumber is coming in next week to look at what needs to be done. The state will reimburse up to \$5,000.

10. Confirm Next Meeting Dates

10.1. Tuesday, March 2, 2020 - 7:00 PM @ Sharon Elementary School (Annual Meeting)

10.2. Tuesday, March 10, 2020 - 5:30 PM @ The Newton School (Regular)

Shaw confirmed. There will also be a meeting on the 5th to interview Superintendent candidates and a wagon wheel meeting after the annual meeting to reorganize the board.

11. Future Agenda Items

None

12. Adjourn

Shaw made a motion to adjourn at 6:53 pm