

SHARON BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
TUESDAY, JANUARY 14, 2019 - 5:30 PM
@
THE NEWTON SCHOOL
Draft Minutes

In attendance: Don Shaw, Chantelle Brackett, Sam Potter.
Nicole Antal, Bruce Labs, Tara Weatherell, Keenan Haley.
Jon Harrington (Horizon Engineering 6:00 pm, left at 6:16 pm),

1. Call to Order
Don Shaw called the meeting to order 5:46 pm.
2. Adjustments to the Agenda
Labs asked for an executive session to be added for discussing Personnel at the end of the meeting..
3. Assign times/time keeper
Shaw will keep track of time.
4. Consent Agenda
 - 4.1. Approve the Minutes of Tuesday, December 10, 2019 (Regular)
Brackett moved to approve the minutes of December 10 with a correction (changing “The Executive Session will take place before Board Communication to allow” to “The Executive Session will take place before Board Communication to allow for Laura Lewis to leave early.” to finish an unfinished sentence). Potter seconded. Motion carried.
 - 4.2. Approve the Minutes of Wednesday, December 18, 2019 (Special)
Meeting never took place. No minutes to be approved.
 - 4.3. Approve the Minutes of Friday, January 3, 2020 (Special)
Potter moved to approve the minutes of January 3rd as written and submitted. Brackett seconded. Motion carried.
5. Board Communications
None
6. Public Comments
None
7. Action Items
None

8. Reports to the Board

8.1. Superintendent's Report

Labs shared his report

8.2. Business Manager's Report

Weatherell reported that the new accountant is being trained. Labs is confident that she will be a good fit for the office.

8.3. Principal's Report

Haley reported:

- An immediate change in staffing: a para at school is leaving and being replaced in the coming week.
- Haley has finished the formal evaluation for all the teachers that are on this year's cycle.
- Insulation project: The insulation project will move forward during the February vacation.
- The school is in the process of 911 compliance.
- There will be an MLK assembly at 8:10 am on Friday
- The literacy coach reported that the teachers are in a great place. Labs shared that there are good results coming out in terms of literacy competence from the students.
- The PTO is hosting a Benefit Meal and Silent Auction for a family that has lost a parent. It will take place at the school on Saturday January 25, at 5pm.
- Haley's Report for the Town Report has been handed to the Town Offices.

9. Policy Review (3 Policies)

- Brackett made a motion to accept the 3 policies (Therapy Dogs, Field Trips, and Students 18 years and older) as written and submitted. Potter seconded. Motion carried.

10. Discussion Items

10.1 Budget Review

Weatherell shared a draft budget with the board, that she had already shared with them at a previous short meeting (January 6). This first draft of the proposed budget has an increase of 10.76%. The biggest differences are:

- Tuition increase for middle and high school: \$243,104 in projected tuition
- Projected salary increase: \$109,471
- Projected benefits increase: \$55,005
- SU Assessment: \$32,126
- And InServices and Training: \$10,500

Weatherell also shared that:

- Projected tuition increase: 6th Grade class in 2020 has 17 students - 12th grade class has

9 gaining 8 students for tuition expenditure

- Private school tuition budget in 2020 \$772,154 projection per tuition invoicing is \$967,017
- 5% increase in SU Assessment projected
- 12.7% increase in Health Insurance
- 3% increase in salary
- 65% funding of HRA exposure based on state health plan funding arrangement

Haley and the board discussed that some items in the budget seem high or incorrect. Haley will review line items that came up in discussion (salary of Guidance as the position is a .6 and is a new contract, InService line item for each category seemed high to Haley).

The board would also like to know how much money is in the account for the afterschool program at the preschool, as it was used in the past by Williams, previous principal, to lower the tax rate. Haley will call Margaret Raymond, Treasurer for the school board, ASAP.

Haley and the board decided to have another meeting to look at the budget.

10.2 Paving Project Update

Jon Harrington from Horizons Engineering came to discuss the pavement project for the parking lot. Williams approached the company to get an idea of what the project entails, so other companies can bid on the project.

In May, he explained that his company has done some soil probes, to look at the sub-base to see what level of treatment is needed. What they have found is that there is 12-18 inches of gravel under the pavement, then there is a silt layer.

The subbase is not conducive to have a good pavement, according to their study of the water table, and other factors.

Horizons Engineering recommendation for treatment for the parking lot is to reclaim the parking area, remove the 12 inches and stockpile it, remove 24 inches of silt material.

Add some crushed stone for a base, some fabric down, readd some of the stockpiled material, compact it, and add 4 inches of pavement over that. Obviously the most costly option (estimate \$120,000). The fabric will help with mitigating the frost heaves.

There is also a small strip of pavement that leads to the kitchen, he estimates would be around \$5,000-6,000.

He advised the board to be putting out to bid now, as companies are filling up their calendar for the summer now. The board needs to have more information on how to fund this project. Weatherell will ask about how to do a bond, and will come back to the board with the information.

There was a discussion about the road that is owned by the town that leads to the school, as it is also in a bad shape. The town has asked if the school could put in an alternate bid for the road.

Executive Session to discuss Personnel. Brackett 6:56 pm.

Brackett made a motion to enter Executive Session to discuss Personnel at 6:56 pm. Potter seconded. Motion carried.

Return to public session at 7:01 pm.

Action taken: the board approved to retain Haley as principal of Sharon Elementary School. (As explained by Labs to Haley and the public, this is a yearly review he has to conduct, and ask for the board to approve).

11. Confirm Next Meeting Dates

11.1. Tuesday, February 11, 2020 - 5:30 PM @ Sharon Elementary School

11.2. Special Meeting - Monday January, 20, 2020 - 5:30 pm @ Sharon Elementary School.

12. Future Agenda Items

Budget will be discussed at Special Meeting.

13. Adjourn

Brackett made the motion to adjourn the meeting at 7:11pm. Shaw seconded. Motion carried unanimously.