

SHARON BOARD OF SCHOOL DIRECTORS  
REGULAR MEETING  
TUESDAY, AUGUST 13, 2019 - 5:30 PM  
@  
SHARON ELEMENTARY SCHOOL  
**Approved Minutes**

**Present:**

**School Board:** Chantelle Brackett, Don Shaw

**Staff:** Bruce Labs (Superintendent), Keenan Haley (Principal)

**Other:** Nicole Antal (Recording secretary)

1. Call to Order

Don Shaw called the meeting to order at 5:53 pm.

2. Adjustments to the Agenda

Brackett asked to add the Calendar to Discussion

Labs asked to add an executive session to discuss personnel

3. Consent Agenda

3.1. Approve the Minutes of Tuesday, June 11, 2019 (Regular)

***Brackett made a motion to accept the minutes of Tuesday, June 11 2019, as written and submitted. Shaw seconded. Motion carried.***

4. Board Communications

Board received a letter from the town about parking. Haley will discuss in his report.

Board and SU received a letter from the Education Department to refuse the Board's calendar proposal that was approved at the May meeting.

5. Public Comments

None

6. Action Items

None

7. Reports to the Board

7.1. Principal's Report

- **Paving Project:**

Shaw acknowledged the letter from the selectboard the board has received. The selectboard outline the town's responsibility about the parking lot and the road that leads to it. This is part of a discussion that has been going on with the town, the school board, and engineers for nearly a year about a new possible parking lot and the repaving of the old parking lot + road.

Haley gave an overview on the progress on this project, stating that this project will likely not move forward before next spring. At this time, the school has received several bids. They had a lot of variables into costs and what needed to be done. Will Davis, a parent but also at Horizons Engineering, came to help with laying out a bidding contract.

This will help with choosing a firm to move forward, with laying out exactly what needs to be done. Labs is concerned about the plowing this coming winter, about what parts are covered by the town and what is the responsibility of the school. Shaw suggested meeting with the selectboard to discuss plowing.

- **One Planet summer program:**

Haley received positive feedback from kids, staff, parents about the summer program. About 60 kids participated, and received free Breakfast and Lunch.

- **Continuing Education:**

Lot of staff are taking advantage of opportunities through the district for literacy program. Shaw asked if the teachers go through the principal's office or the SU first for approval of professional development credits. Haley explained that the classes that teachers and staff are taking this summer have been approved prior to his hiring. But in the future, they should go through his approval first, then SU.

- **Repairs to the school and Preschool:**

Preschool sidewalk needs repair. Part of the ramp will be replaced by a sidewalk. Preschool roof is in need of repair. The school has bid the project out and is now considering options.

We also have to insulate an area above the kitchen as the pipes freeze during the winter. Security cameras have been installed throughout the school (through the Safety Grant), as well as on the outside of the building (one facing the parking lot).

- **Annual Retreat:**

Annual optional retreat for classroom teachers went well with 100% attendance. Some staff were present too.

- **Job opening at the school.**

Except for the counselor position, the school is fully staffed. The counselor position will be posted as soon as possible, and might have already been posted on the internal channel via the SU.

Hopkins, the new librarian, will move to a 0.8 position instead of a 0.6, her new responsibilities will include the supervision of MTSS (Multi-Tiered Support System (A academic) (B Behavior) )

## 7.2. Superintendent's Report

- Administrators throughout the SU will go on a 2-days retreat in a State forest, some will stay overnight, some will commute in. It's a nice place, no cellphones according to Labs.
- There are 27 new teachers SU-wide. 40 total employees across the SU. There are still a few openings, Interventionist in Tunbridge and as well as a counselor in Sharon.
- Labs shared a John Hattie's latest visible learning research.
- The SU has focused its energy into getting ready for school. There is an All staff meeting

on the 22nd of August. Meeting with all those new teachers who need mentors.

- Labs have seen a lot of growth in the Business department. Weatherell has been great after a year of uncertainty in the Business department.

## 8. Discussion Items

### 8.1 Final Status of Budget at year end

Labs distributed the final audit of 2018, which had already been reviewed at a previous meeting. *(Weatherell is at a conference and didn't share with the board a financial report at this meeting.)*

### 8.2 Status of driveway upgrade

*(Discussed in the Principal's Report)*

### 8.3 Student numbers coming year

As of August 13, there are 156 for Prek-6 registered. There might be some fluctuation come the beginning of the school year as some kids move in or out at that point. Haley says it's fairly stable (162-165 last year.) At this point, the largest classroom will have 22 students.

### 8.4 Calendar

- The calendar will be the same as the SU one, except for a 3 Wednesdays of In-Service. Haley asked the board if the in-house in-service can happen on the Friday of the same week instead. It wouldn't interfere with anything happening at the SU. Brackett said that from a parent perspective, she thinks the Friday half-days are easier for parents than finding care for kids on a Wednesday afternoon. Labs said he would not object to those changes. ***Brackett made a motion to accept the new calendar with those changes, Shaw seconded. Motion carried.***

## **Executive Session**

***Brackett made a motion to go into executive session to discuss personnel at 6:42 pm. Shaw seconded. Motion carried.***

***Executive session was exited at 6:48 pm. No actions were taken.***

## 9. Confirm Next Meeting Dates

9.1. Tuesday, September 10, 2019 - 5:30 PM @ Sharon Elementary School

9.2. TBD additional meeting to discuss Meal Price increase and to approve those new meal prices.

## 10. Future Agenda Items

None

## 11. Adjourn

***Shaw made a motion to adjourn the meeting at 6:49. Brackett seconded. Motion carried.***